

**WESTERN RESERVE MUNICIPAL CLERKS ASSOCIATION**

**Thursday, December 3, 2015**

President LaVette Hennigan called the meeting to order with the following members present:

LaVette Hennigan, MMC, President, City of Ashtabula  
Lisa Benedetti, MMC, Treasurer, City of Mayfield Heights  
Tara Diehl, Secretary, City of Painesville  
Regina Cahill, CMC, City of Highland Heights  
Rosemary Hakola, Village of Grand River  
Kimberly McKinley, Village of Geneva-on-the-Lake  
Lenore Pikus, Village of Burton  
Bernice Schreiber, Village of Waite Hill  
Loretta Radebaugh, Retired – City of Willoughby  
Deb Cendroski, CMC, Retired - City of Eastlake

**WELCOME**

President Hennigan welcomed everyone to Pastina's Rustic Italian Kitchen for our holiday dinner and ornament exchange. She acknowledged our special guests, Lisa Stefaniak, Janet Muhl and Ms. Pikus' mom.

**APPROVAL OF MEETING MINUTES**

Ms. Pikus moved, Ms. Cendroski seconded to approve the minutes of October 26, 2015, as submitted; motion CARRIED.

Ms. Benedetti moved, Ms. Pikus seconded to approve the minutes of November 16, 2015, as submitted; motion CARRIED.

Ms. Cendroski moved, Ms. Radebaugh seconded to amend the minutes of September 28, 2015, to include the names of the 2 new members names – Alisa Novak and Tracy Simons; motion CARRIED.

**TREASURER'S REPORT**

Treasurer Benedetti presented the October 2015 bank balance. Ms. Cahill moved, Ms. Cendroski seconded to accept the report; motion CARRIED.

**UNFINISHED BUSINESS**

None

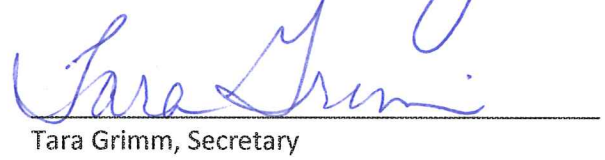
**NEW BUSINESS**

- a) **Cards and Correspondence:** President Hennigan informed members that condolence cards were sent to former member Tiffany Mekeel, and current members Danielle Romanowski and Shirley Ondersin-Fees.
  
- b) **Annual Charitable Donation Suggestion - \$100 to each WRMCA County:** Member Lenore Pikus suggested the association's annual donation be divided four ways, by gifting \$100 to an organization located in each county in which WRMCA is represented. The following donations were chosen, and Treasurer Benedetti issued checks on Thursday, December 2:
  - a. Lake - The Good Samaritan Fund through St. Anthony Church, Fairport Harbor
  - b. Cuyahoga - Laura's Home, The City Mission
  - c. Ashtabula - Angel Tree, LOOP (Loved Ones of Prisoners) and Gemstone Project
  - d. Geauga- Friends of CASA for KIDS, through the Geauga County Juvenile Court
  
- c) **2016 Meeting Schedule:** President Hennigan reviewed the 2016 monthly meeting schedule. We will continue to meet at Panini's on the 4<sup>th</sup> Monday of the month, unless otherwise noted.
  
- d) **December Birthday Greetings:** There are no none December birthdays.
  
- e) **Secretary Diehl Getting Married:** The President announced that our very own Secretary Tara Diehl will become Mrs. Marcus Grimm on Sunday, December 13.

**ADJOURN:** Hearing no further business, President Hennigan adjourned the meeting at 6:43 pm.

Approved 1-25-16

  
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LaVette Hennigan, MMC, President

  
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Tara Grimm, Secretary