

WESTERN RESERVE MUNICIPAL CLERKS ASSOCIATION

Monday, September 28, 2015

President LaVette Hennigan called the meeting to order with the following members present:

LaVette Hennigan, MMC, President, City of Ashtabula
Mary Betsa, CMC, Village of Mayfield
Lisa Benedetti, MMC, Treasurer, City of Mayfield Heights
Tara Diehl, Secretary, City of Painesville
Alisa Novak, City of Willoughby
Tracy Simons, City of Eastlake
Lenore Pikus, Village of Burton
Loretta Radebaugh, Retired – City of Willoughby
Deb Cendroski, CMC, Retired - City of Eastlake

WELCOME

President Hennigan welcomed everyone to the meeting and introduced new members Alisa Novak and Tracy Simons.

APPROVAL OF MEETING MINUTES

Ms. Benedetti moved, Ms. Pikus seconded to approve the minutes of July 27, 2015, as submitted; motion CARRIED.

TREASURER'S REPORT

Treasurer Benedetti presented the July and August 2015 bank balances. Ms. Betsa moved, Ms. Diehl seconded to accept the reports; motion CARRIED.

UNFINISHED BUSINESS

None

NEW BUSINESS

- a) **Loretta Radebaugh – Retirement:** Members congratulated and presented flowers to Ms. Radebaugh on her retirement.
- b) **Tara Diehl – Congratulations:** Members congratulated Ms. Diehl for her winning scholarship essay being chosen by IIMC as their new marketing tag-line.
- c) **Nominating Committee – 2016 Officer Selection:** Due to the receipt of no volunteers to serve on the Nominating Committee, President Hennigan entertained a motion to waive the bylaw requiring the selection of a Nominating Committee by the President at the September meeting, to allow the current Executive Committee to search for persons to serve as Association officers in 2016. Motion by Ms. Benedetti, seconded by Ms. Pikus to waive the by law requiring the appointment of a Nominating Committee; motion CARRIED. Motion by Ms. Cendroski, seconded by Ms. Diehl to permit the current Executive Committee to present the slate of officers for 2016, at the appropriate time; motion CARRIED.

- d) **Updated Membership Directory:** Secretary Diehl circulated the current version of the Association's membership directory, in order for members to update their certification designations, employment status, and pertinent city and personal information.
- e) **December Dinner:** Vice President Betsa asked members to begin thinking about a location for our December dinner and ornament exchange.
- f) **Appreciation:** Ms. Cendroski expressed her gratitude and appreciation to all WRMCA members for always being available for questions and concerns.

ADJOURN: Hearing no further business, President Hennigan adjourned the meeting at 12:42 pm.

Approved

October 26, 2015



LaVette Hennigan, MMC, President



Tara Diehl, Secretary