

WESTERN RESERVE MUNICIPAL CLERKS ASSOCIATION

Monday, April 30, 2015

President LaVette Hennigan called the meeting to order with the following members present:

LaVette Hennigan, MMC, President, City of Ashtabula
Mary Beth Betsa, CMC, Vice President, Village of Mayfield
Lisa Benedetti, MMC, Treasurer, City of Mayfield Heights
Tara Diehl, Secretary, City of Painesville
Regina Cahill, CMC, City of Highland Heights
Shirley Ondersin-Fees, CMC, Retired - City of Painesville
Rosemary Hakola, Village of Grand River
Carol Lorek, Village of Kirtland Hills
Janet Mulh, MPA, Village of Waite Hill
Lenore Pikus, Village of Burton
Loretta Radebaugh, City of Willoughby
Lisa Stefaniak, Village of Timberlake

WELCOME

President Hennigan welcomed everyone to the meeting and was delighted to see a “full house” today.

APPROVAL OF MEETING MINUTES

Mrs. Mulh moved, Ms. Radebaugh seconded to approve the minutes of March 23, 2015, as submitted; motion CARRIED.

TREASURER’S REPORT

Treasurer Benedetti presented the March 2015 bank balance. Mrs. Pikus moved, Mrs. Betsa seconded to accept the report; motion CARRIED.

UNFINISHED BUSINESS - None

NEW BUSINESS

1. **Announce Vote to Provide President Hennigan Education Assistance:** A vote was taken via email to provide education assistance to President Hennigan for her registration for the IIMC conference.
2. Ms. Betsa announced that by a unanimous vote, the funds were provided to IIMC for President Hennigan’s registration.

3. **Reschedule or Cancel May Meeting (IIMC Conference/Memorial Day):** President Hennigan stated that because three (3) officers will attend the IIMC Conference and because of the Memorial Day Holiday, our May 18 meeting has to be rescheduled or cancelled. Ms. Diehl moved, Mrs. Hakola seconded to cancel the May 18, meeting; motion CARRIED.
4. **Monthly Meeting Days:** President Hennigan presented the following options for monthly Association meeting: Continue with alternate Monday/Thursday or switch back to Mondays only. Seven (7) of our twenty (20) members said either day works for them, and one (1) member said she can only attend a Monday meeting. Ms. Diehl said in light of her city's staff meetings being changed to Thursday afternoons, she would prefer switching back to Mondays only. President Hennigan asked if we would like to start now or wait until 2016. It was suggested that the change take place now. The President will check the calendar and will issue a change notice. Mrs. Mulh moved, Ms. Benedetti seconded to change the monthly meeting days to Mondays only; motion CARRIED.
5. **July Meeting Activity Ideas:** President Hennigan requested ideas/options for the July meeting activity. The Fairport Harbor lighthouse museum and the Lake County Historical Society building were offered as options. President Hennigan stated she will research these options.
6. **Discuss/View Photos OMCA April 8 One-Day Academy:** President Hennigan explained the OMCA education opportunities while Secretary Diehl displayed a slideshow from the April 8, OMCA One-Day Academy held at the Ohio Reformatory in Mansfield, Ohio. After a full day of classes academy participants toured the facility. It was noted that if anyone is interested in taking a tour of the reformatory, they offer 9 to 10 different types of tours, including a self-guided one.
7. **OMCA Regions:** President Hennigan recognized how active the OMCA Region 3 is, which WRMCA belongs to. She thanked everyone for being members of WRMCA.

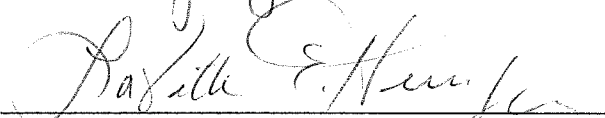
Open Forum (Questions and Answers): The floor was opened for discussion.

1. Congratulations to Ms. Radebaugh, City of Willoughby, on her retirement scheduled to take place by October 1, 2015.

2. Congratulations to Ms. Mulh on her leaving the Village of Waite Hill for a new full-time position effective July 1, 2015. She is not permitted to name her new location at this time.
3. Ms. Cahill is enjoying her new position with the City of Highland Heights.
4. President Hennigan stated we are saddened by the loss of WRMCA Lisa Stefaniak. She resigned from her part-time elected position with the Village of Timberlake. Mr. John Roskos was appointed to fill the position. Mrs. Stefaniak invited John to this meeting; however, he was unable to attend.
5. Mrs. Pikus asked Mrs. Betsa to resend to her the WRMCA membership letter so she may send it to Geauga County Clerks.
6. President Hennigan said we are still keeping Ms. Benedetti in our prayers due to the recent passing of her mother. Ms. Benedetti thanked the membership for the beautiful planter she received in memory of her mother.
7. Mrs. Pikus announce she is going to run for Munson Township Trustee.

ADJOURN: Hearing no further business, President adjourned the meeting at 1:05 p.m.

Approved July 27, 2015



LaVette Hennigan, MMC, President



Tara Diehl, Secretary