

**WESTERN RESERVE MUNICIPAL CLERKS ASSOCIATION
MEETING MINUTES
Thursday, November 21, 2013**

President LaVette Hennigan called the meeting to order with the following members present:

Lisa Benedetti, Secretary, City of Mayfield Heights
Jean Buchak, City of Highland Heights
Deb Cendroski, City of Eastlake
Jennell Dahlhausen, Village of Burton
Tara Diehl, City of Painesville
Shirley Onderisin Fees, Retired, City of Painesville
Rosemary Hakola, Village of Grand River
LaVette Hennigan, President, City of Ashtabula
Tiffany Mekeel, Treasurer, Village of Middlefield
Loretta Radebaugh, City of Willoughby

Also present was Stan Umpleby, Ohio Municipal League representative.

APPROVAL OF MINUTES

The minutes of September 23, 2013 were presented for approval. Ms. Mekeel moved, Ms. Dahlhausen seconded to approve the minutes as presented. All in favor, motion CARRIED.

The October 24, 2013 meeting was cancelled due to weather.

TREASURER'S REPORT

Treasurer Mekeel presented the Treasurer's Reports as of September 30 and October 31, 2013. The account has a balance of \$1,608.43. Ms. Dahlhausen moved, Ms. Fees seconded to accept the Treasurer's reports as presented. All in favor, motion CARRIED.

UNFINISHED BUSINESS

None

NEW BUSINESS

Ms. Mekeel read the Nominating Committee's report for officers for 2014. She asked if there were any other nominations, but there were none.

Ms. Hakola moved, Ms. Buchak seconded to accept the Nominating Committee's report and vote on the slate presented as follows:

President –	LaVette Hennigan, City of Ashtabula
Vice President –	Mary Beth Betsa, Village of Mayfield
Secretary –	Jennell Dahlhausen, Village of Burton
Treasurer –	Tiffany Mekeel, Village of Middlefield

All in favor, motion CARRIED.

President Hennigan opened up discussion for suggestions for the annual charitable donation. She had received one suggestion of The Hope Chest in Painesville, which provides clothing, shoes, housewares and linens to families in need. Ms. Diehl commented that it helps a lot of people in the Painesville area and is a great success. President Hennigan also suggested again this year the Beatitude House in Ashtabula, which is a homeless shelter for women with children. It helps them move forward in life.

It was pointed out that part of the criteria for the donations is supposed to be to an organization that a WRMCA member volunteers for and no one in the group is affiliated with The Hope Chest. Ms. Fees moved, seconded by Ms. Mekeel, to waive this part of the criteria. All in favor, motion CARRIED.

Ms. Cendroski moved, seconded by Ms. Radebaugh to donate \$200 each to The Hope Chest and to The Beatitude House. All in favor, motion CARRIED.

President Hennigan asked for suggestions for the annual Christmas Dinner. Chops in Geneva was mentioned or Riders Tavern in Painesville, which has a separate room. The dates of December 6, 13 and 18 were discussed. President Hennigan would email all members regarding setting a date and place.

The 2014 schedule was discussed as to which days of the week to hold the meetings. President Hennigan would like to avoid conflicts of meeting dates with the Northeast Ohio Municipal Clerks Association, which holds its meetings on the third Thursday of the month. After discussion it was decided to continue alternating between the fourth Monday and the fourth Thursday of the month.

MISCELLANEOUS BUSINESS

Birthday Acknowledgements – Rosie's was November 8 and LaVette's was today!

SPEAKER

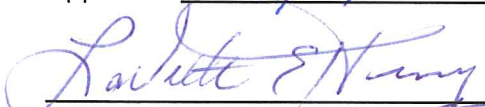
Stan Umpleby, Field Representative for the Ohio Municipal League, distributed some reference materials and thanked the group for inviting him to speak. The biggest item under consideration at the state legislature is HB5 to overhaul municipal income tax. The OML has spent a lot of time on this matter meeting with municipal officials and house and senate representatives. While there are a lot of good parts to the measure, there are many parts that are of great concern to municipalities. The OML's stand is that the measure be revenue neutral, which in its current version would not happen. This is very important with all the loss of revenue that the municipalities have already sustained. The bottom line is that this measure is another assault on home rule. Stan urged everyone to have their mayors and council members contact their representatives about this matter. Letting residents know about the potential impacts is also important. Information on it can be found on the OML website. The proponents of this measure have put a lot of money into this on the political level. An analysis was put together by finance people in northeast Ohio that is called the Traffic Light Analysis. It reviews the pros and cons for each item and is an excellent tool. Stan asked that if anyone has any questions or concerns about any legislation, they should contact the OML. President Hennigan thanked Stan for coming to the meeting.

Adjournment

President Hennigan adjourned the meeting at 1:15 p.m.

Approved _____

1/30/14



LaVette Hennigan, MMC, President



Lisa Benedetti, MMC, Secretary

Western Reserve Municipal Clerks Association
Treasurer Report
9/30/2013

Bank Statement Date: 09/01/13 - 09/30/13

Ending Balance from Bank Statement \$1,568.43

Deposits

<u>Deposit Date</u>	<u>Amount</u>	<u>Deposit Date</u>	<u>Amount</u>
09/27/13	\$40.00		
Total Deposits			<u>\$40.00</u>
Subtotal			\$1,608.43

Cleared Checks & Fees

<u>Check Number</u>	<u>Amount</u>	<u>Check Number</u>	<u>Amount</u>
Total Cleared Checks & Fees			<u>\$0.00</u>

Outstanding Checks

<u>Check Number</u>	<u>Amount</u>	
Total Outstanding Checks		\$0.00

WRMCA Checkbook Balance \$1,608.43

Bank Statement Reconciliation Balance \$1,608.43

Difference \$0.00

Submitted by: 
Tiffany Mekeel, Treasurer
Western Reserve Municipal Clerks Association

Bank Statement Date:		<u>10/01/13 - 10/31/13</u>	
<u>Ending Balance from Bank Statement</u>		\$1,608.43	
<u>Deposits</u>			
<u>Deposit Date</u>	<u>Amount</u>	<u>Deposit Date</u>	<u>Amount</u>
Total Deposits		<u>\$0.00</u>	
Subtotal		\$1,608.43	
<u>Cleared Checks & Fees</u>			
<u>Check Number</u>	<u>Amount</u>	<u>Check Number</u>	<u>Amount</u>
Total Cleared Checks & Fees		<u>\$0.00</u>	
<u>Outstanding Checks</u>			
<u>Check Number</u>	<u>Amount</u>		
Total Outstanding Checks		\$0.00	
<u>WRMCA Checkbook Balance</u>		\$1,608.43	
<u>Bank Statement Reconciliation Balance</u>		<u>\$1,608.43</u>	
<u>Difference</u>		<u>\$0.00</u>	

Submitted by: 
Tiffany Mekeel, Treasurer
Western Reserve Municipal Clerks Association