

WESTERN RESERVE MUNICIPAL CLERK'S ASSOCIATION

REGULAR MEETING MINUTES

MONDAY, July 30, 2018

President Alisa Novak called the meeting to order at Noon. The following members were present:

Alisa Novak, President, City of Willoughby
LaVette Hennigan, MMC, Vice President/Secretary, City of Ashtabula
Lisa Benedetti, MMC, Treasurer, City of Mayfield Heights
Deborah Cendroski, Retired, City of Eastlake
Rosemary Hakola, Village of Grand River
Kimberly McKinley, Village of Geneva-on-the-Lake
Regina Cahill, City of Highland Heights
Julie Schiavoni, City of Mentor

MESSAGE FROM THE PRESIDENT

President Novak welcomed members and their guests to our annual July special event. This year our theme was "Christmas in July". We had lunch at Mary's Diner, a quaint 50s diner, located at 666 Main Street, Geneva, Ohio. We then moved up the road and spent time shopping at Catherine's Christmas, located at 910 E. Main Street. The store is full, from floor to ceiling, with all sorts of merchandise, for all seasons. The mother/daughter owners treated us to homemade cookies and hot chocolate.

APPROVAL OF THE MINUTES

The April 23, 2018, Regular Meeting minutes were presented. J. Schiavoni moved, L. Hennigan seconded to approve the minutes; motion CARRIED.

TREASURER'S REPORT

Treasurer Benedetti presented the April, May and June financials. The ending balance for April and June was \$1,394.08; for May it was \$1,438.00. It was reported that payment of two memberships was received. The reports were placed on file.

NEW BUSINESS

Bylaws Amendments

The President reported the importance of having a quorum today is to vote on proposed bylaw amendments. She reported one of the amendments will permit the membership to electronically vote to amend the bylaws, should it be required in the future. Hearing no discussion, L. Hennigan moved, J. Schiavoni seconded to accept the proposed amendments, as presented; motion CARRIED. The approved version is attached.

Education Assistance Program Amendment

The President announced the following proposed (2) amendments:

1. Item g. reads: "Full or partial travel expenses".
Item g. proposed amendment: "Full or partial travel **or hotel** expenses.

2. Award Amount Determination reads:
- The Treasurer's confirmation of the Association's checking account balance is required prior to making a determination. The amount of the scholarship will be determined based on the request and available funds.

Award Amount Determination proposed amendment:

- The Treasurer's record of the Association's checking account balance is required prior to the Association making the determination as to how much the member will be awarded. The amount of assistance will be determined based on the number of requests presented and available funds.

J. Schiavoni moved, L. Benedetti seconded to approve the amendments; motion CARRIED.

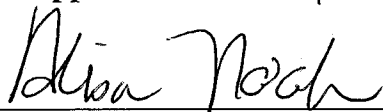
Upcoming Training Sessions

1. OMCA One Day Academy - Roberts Rules of Order Newly Revised (RONR) and National Association of Parliamentarians (NAP) Membership Examination. Mrs. Pat Koch (pronounced Cook) will preside over the session and proctor the examination. The examination is optional and will take place immediately after the RONR session concludes.
Host/Location: WRMCA/City of Willoughby, Wednesday, September 26, 9:00 a.m. to 4:30 p.m.
2. The last OMCA 2018 Athenian Leadership Dialogue is scheduled to take place in Dayton on October 19.

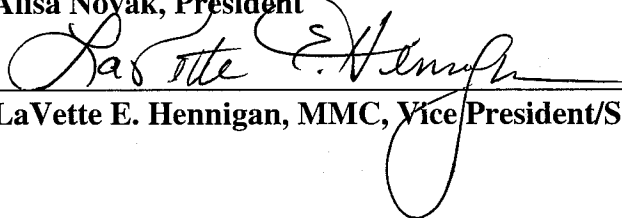
ADJOURNMENT

Hearing no further business to come before the Association, President Novak adjourned the meeting at 12:07p.m.

Date Approved: 10/22/18



Alisa Noyak, President



LaVette E. Hennigan, MMC, Vice President/Secretary