

## WESTERN RESERVE MUNICIPAL CLERKS ASSOCIATION

Monday, June 23, 2014

President LaVette Hennigan called the meeting to order with the following members present:

Marybeth Betsa, Vice-President, Village of Mayfield  
Tara Diehl, Secretary, City of Painesville  
Lisa Benedetti, Treasurer, City of Mayfield Heights  
Lisa Stefaniak, Village of Timberlake  
Amy Day, City of Chardon  
Lenore Pikus, Village of Burton

### WELCOME

### APPROVAL OF MEETING MINUTES

Ms. Pikus moved, Ms. Diehl seconded to approve the minutes of May 19, 2014 as submitted.

### TREASURER'S REPORT

As of April 30, 2014, the account has a balance of \$1826.79. Ms. Stefaniak moved, Ms. Betsa seconded to accept the report; motion CARRIED.

As of May 31, 2014, the account has a balance of \$1826.79. Ms. Betsa moved, Ms. Stefaniak seconded to accept the report; motion CARRIED.

Treasurer Benedetti asked if providing an extra copy of the Bank Statements are still needed when she submits her Treasurer's Report. Members felt that the statement is redundant, but is proof of the Treasurer's report. President Hennigan stated she will always include the 1<sup>st</sup> page of the bank statement with the Agenda to confirm the balance.

President Hennigan asked Treasurer Benedetti to check with Key Bank regarding former Treasurer, Ms. Hakola, still receiving correspondence. She would like to make sure the address is updated with Key Bank. President Hennigan also let members know that after the last meeting, she and Treasurer Benedetti went to the Concord Key Bank to update association's signature card. After a very long process, President Hennigan was assured the account is updated.

### UNFINISHED BUSINESS

None

### NEW BUSINESS

a) President Hennigan welcomed Ms. Diehl as the new Secretary for WRMCA.

b) President Hennigan asked members if they have a preference on reducing the membership dues if 2 or more members are from the same Municipality. All members felt the \$30.00 membership dues should remain at \$30.00 per member, without any reduction.

c) President Hennigan discussed the July "Rabbit Run" event on Friday July 25<sup>th</sup>. Ms. Muhl's daughter (Gina) will be performing in "Brigadoon". The cost is \$22.00 per ticket and each member attending needs to send their money directly to Ms. Muhl. A picnic dinner will be provided by Ms. Muhl

prior to the performance. Ms. Betsa regrets being unable to attend. To date, 8 people will be attending. President Hennigan asked that each attendee please bring a bouquet of flowers for Ms. Muhl's daughter.

d) Secretary Diehl gave a briefing on her IIMC Annual Conference experience in Milwaukee as a new clerk. She passed around a picture frame that contained all her lapel pins collected during the conference "trading" between municipalities. She then described the City of Milwaukee, architecture, the river walk, conference events, classes, sessions, exhibitors, and scanning of badges in and out of classes. She said it was rewarding, informative and well worth the "interesting" experiences.

e) Open Forum (Questions and Answers)

The floor was opened for discussion among the members.

### MISCELLANEOUS BUSINESS

a) Birthday acknowledgements - none

b) President Hennigan briefly explained to Ms. Pikus the Certification process for Municipal Clerks then stated she would email her information.

c) Treasurer Benedetti reminded members that Ohio will host the IIMC Region V meeting on October 2, 3 & 4<sup>th</sup> in the North Canton area at Cambria Suites. Region V consists of the following states: Ohio, Michigan, Indiana, Kentucky, and Tennessee. She will provide more details once they are available.

d) Secretary Diehl brought up the discrepancy regarding the points earned during the OMCA conference in April. Ms. Betsa asked Ms. Diehl to forward the emails between Sharon Cassler, Josh Filla, and herself regarding the class that occurred during the Athenian Dialogue causing a shortage of points earned.

### ADJOURN

The meeting adjourned at 1:22 pm

Approved

September 25, 2014

*LaVette Hennigan, MMC*

LaVette Hennigan, MMC, President

*Tara Diehl*

Tara Diehl, Secretary