

WESTERN RESERVE MUNICIPAL CLERKS ASSOCIATION

REGULAR MEETING MINUTES

APRIL 24, 2020

Attendees: Dr. Khadijah Guy, President, City Of East Cleveland
Stacey Senskey, Treasurer, City of Ashtabula
Bernice Schreiber, Secretary, Village of Hunting Valley
Kim McKinley, Village of Geneva on the Lake
Amy Day, City of Chardon
Regina Cahill, City of Highland Heights
LaVette Hennigan, Retired, City of Ashtabula
Julie Schiavoni, City of Mentor
Kelly Miller, City of Lyndhurst
Lisa Benedetti, Retired, City of Mayfield Hts.
Audrey Wynne, U.S. Census Bureau

The meeting is being held via Zoom Meeting.

CALL TO ORDER/WELCOME/ INTRODUCTIONS

President Guy called the meeting to order at 12:04 p.m. She welcomed all attendees.

GUEST SPEAKER

Audrey Wynne, Partnership Specialist with the United States Census Bureau, addressed the group regarding the 2020 census, which is currently underway. Ms., Wynn highlighted the following:

- The census is a decennial event that has counted United States residents every ten years since 1790.
- The census not only determines the states' number of representatives in the United States Congress, but it also determines the distribution of funds from the federal government to states, counties, and municipalities. She cited the "Counting for Cash" study which reported that every

citizen who is not counted costs the state, county, and municipality combined up to \$1,800 annually.

- Per Title 13 of the US Code, data submitted to the Census Bureau remains anonymous. U.S. Title 44 allows the general public to begin to access census data 72 years after the census is complete.
- This 2020 Census is the first count that the Bureau is using online reporting. In addition, residents can provide data via phone, mail, or in-person to a Census Bureau worker.
- The Census Bureau is looking for temporary part-time workers.

Ms. Wynne encouraged all in attendance to report the importance of an accurate census to the residents and the governing boards of the member municipalities. Social media kits are available from the Census Bureau.

APPROVAL OF MEETING MINUTES

Lisa Benedetti made a motion to approve the January minutes as submitted; Kim McKinley seconded the motion. The attendees unanimously voted to adopt the January minutes as written.

TREASURER'S REPORT

January 1-March 31, 2020

Treasurer Stacey Senskey reported that the Association bank account balances were as follows:

- January 31, 2020 \$1,346.61
- February 29, 2020 and March 31, 2020, \$1,456.61.

All changes in balances represent membership dues received.

Bank Selection Update

Treasurer Stacey Senskey reported that she has not changed the WRMCA bank from Dollar Bank to US Bank due to US Bank's request for the 501 (c) (3) paperwork.

LaVette Hennigan moved to authorize Stacey Senskey will follow-up on the possibility of becoming a 501 (c) (3) entity. Amy Day seconded the motion. All of the members voted yes on this motion.

2020 Executive Committee and the Future of the Western Reserve Municipal Clerk's Association-Continued Discussion

LaVette Hennigan said that, previously, the lack of members stepping up to serve on the board threatened the future of the WRMCA. Now that all of the board positions are filled, the future of the Association is not an issue.

The Association does have to decide the manner in which future meetings will occur. Members' situations are evolving, and, in order to stay viable, the Association needs to evolve to meet the members' needs. The meeting today is all online via Zoom. Future meeting options include meeting in

person, on-line, or a hybrid of these two methods. There is a need to have a quorum to conduct business, so the meeting format needs to be the one that will be the most convenient for the members to encourage attendance. Discussion about this issue followed. The Association will continue to consider the format of future meetings.

NEOMCA Upcoming Training-Obtaining CMC/MMC Points

Due to the current pandemic, the IIMC and the OMCA have cancelled upcoming classes. In light of these cancellations, the members pursuing certification need to find other trainings. Discussion followed about not limiting education reimbursements to IIMC or OMCA trainings. Although the Association by-laws do not limit reimbursements to these particular presenters, the Association policy does not allow education reimbursement to organizations other than the IIMC and OMCA.

This item will be placed on a future agenda for continued discussion.

July Meeting Plan B for Schedule if COVID-19 Stay at Home Orders Continue

Since the July meeting is usually a summer social, the Association needs to find an on-line option for the July meeting in case in-person meetings are still prohibited. Members can submit ideas for an in-person summer social as well as for a virtual gathering to President Guy for consideration.

ADJOURN

President Guy adjourned the meeting at 1:43 p.m.

Date Approved: _____

Dr. Khadijah Guy –President

Bernice Schreiber –Secretary