

WESTERN RESERVE MUNICIPAL CLERKS ASSOCIATION
Monday, February 27, 2012

President LaVette Hennigan called the meeting to order with the following members present: Jennifer Bell, City of Painesville, Lisa Benedetti, Vice President, City of Mayfield Heights, Jean Buchak, City of Highland Heights, Deb Cendroski, City of Eastlake, Billie Geyer, Village of Fairport Harbor, LaVette Hennigan, President, City of Ashtabula, Rosie Hakola, Treasurer, Village of Grand River, Elizabeth Limestahl, City of Mentor, Tiffany Mekeel, Secretary, Village of Middlefield, and Lisa Stefaniak, Village of Timberlake.

MESSAGE FROM THE PRESIDENT

President Hennigan welcomed first time guest and our newest member Lisa Stefaniak from the Village of Timberlake. Also, welcomed back Billie Geyer, Village of Grand River, and Elizabeth Limestahl, City of Mentor.

APPROVAL OF MINUTES

The minutes of the January 23, 2012 meeting were presented for approval. Ms. Bell moved to approve the minutes and Vice President Benedetti seconded. By voice vote, all members approved.

TREASURER'S REPORT

Treasurer Hakola presented the 2011 Association Annual Report. There were twenty-three regular members and one retired membership for a total of twenty-four members Appropriations from 2011 totaled \$400.00; \$200.00 to the Tuscaloosa region and \$200.00 to the City of Joplin, who suffered monumental tornado damage in the summer of 2011. Treasurer Hokola promised to mail the donation checks to the municipal clerks in those areas, this week. Ms. Mekeel moved to accept the 2011 Annual Report, Vice President Benedetti seconded, and by voice vote all members approved. Treasurer Hakola reported she has received ten (10) membership applications and another two (2) at today's meeting. The Association account balance is \$1,061.74. Ms. Mekeel moved to accept the balance, Vice President Benedetti seconded, and by voice vote all members approved.

UNFINISHED BUSINESS

Vice President Benedetti gave an overview of the Ohio Historical Society records retention seminar she attended.

NEW BUSINESS – None

PROGRAM

Getting to know US! – Secretary Mekeel and Jennifer Bell gave a ten minute presentation of their personal biography.

MISCELLANEOUS BUSINESS

President Hennigan stated Vice President Benedetti had the opportunity to speak with Mary Kovalchik, City of Lyndhurst, who has a part time assistant, Haley Lensner. Ms. Kovalchik said Ms. Lensner is a part-time employee who works in sync with council meetings and agendas. She believes Ms. Lensner will be able to attend five to six meetings per year, but would not be able to attend Monday's meeting. Vice President Benedetti also spoke with Denise Roelle, City of Kirtland. Ms. Roelle had a vague idea that there was a local group for clerks and was invited to join us and OMCA.

Treasurer Hakola spoke with Deb DePledge, Village of North Perry. President Hennigan stated she would call Ms. DePledge, get her email information, send a 2012 schedule and membership application.

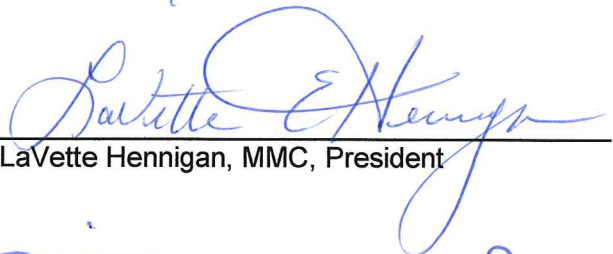
President Hennigan spoke with Regina Cahill. Ms. Cahill was unable to attend today's luncheon because this week she has a HB 9 and records management sessions to attend, and six meetings. Ms. Cahill is looking forward to March when things are not so crazy. She also gave President Hennigan contact information for Lisa Stefaniak, Clerk Treasurer, Village of Timberlake.

At the beginning of the meeting, President Hennigan stated she received a call Sunday from Patty Fisher, Village of Jefferson who looked forward to attending but her grandchild was born early and could not make it. President Hennigan also called all members who did not RSVP for this meeting; believing personal contact makes a difference.


Adjournment

President Hennigan adjourned the meeting.

Approved March 26, 2012



LaVette Hennigan, MMC, President



Tiffany Mekeel, CMC, Secretary