

WESTERN RESERVE MUNICIPAL CLERKS ASSOCIATION
Thursday, January 24, 2013

Vice President Marybeth Betsa called the meeting to order with the following members present:

Lisa Benedetti, Secretary, City of Mayfield Heights
Marybeth Betsa, Village of Mayfield
Deb Cendroski, City of Eastlake
Amy Day, City of Chardon
Jennell Dahlhausen, Village of Burton
Billie Geyer, Village of Fairport Harbor
Rosie Hakola, Village of Grand River
Tiffany Mekeel, Treasurer, Village of Middlefield
Loretta Radebaugh, City of Willoughby
Danielle Romanowski, Village of South Russell.

APPROVAL OF MINUTES

The minutes of December 7, 2012 were presented for approval. Ms. Radebaugh moved, Ms. Hakola seconded to approve the minutes; motion CARRIED.

TREASURER'S REPORT

Ms. Hakola reported the Association's account has a balance of \$881.43. She will turn over the signature cards, checks and other records to incoming Treasurer Mekeel. Ms. Hakola stated she received thank you notes for the WRMCA's donations to the Beatitude House and the Hope Chest. She gave them to Secretary Benedetti. Ms. Dahlhausen moved, Ms. Cendroski seconded to accept the reported; motion CARRIED.

UNFINISHED BUSINESS

None

NEW BUSINESS

Vice President Betsa stated she will meet with the President of the Northeast Ohio Clerks Association (NEOMCA), Deb Hladky, to find out how NEOMCA gets International Institute of Municipal Clerks (IIMC) certification points for presentations.

Ms. Cendroski suggested that due to the loudness of the Redhawk Grill, the group may have to move if a speaker is scheduled for a meeting. Discussion was held on other restaurants in the Concord area as this was deemed to be a good central location. Ms. Hakola mentioned that Panini's has a back room and everyone thought that would be a good alternative, if available. Vice President Betsa will relay this information to President Hennigan for review.

Ms. Benedetti asked if everyone had heard from the Ohio Ethics Commission regarding new filing requirements. A final list of elected officials who should file was sent to the Clerks of Council earlier in January. This year different filing deadlines were enacted. The Clerks are only required to notify the elected officials of the requirement; the elected officials are responsible for getting the forms and filing them. New this year is online filing, which will be available the end of February. The Clerk/Treasurers had never heard of this form and said they would inquire.

Ms. Benedetti inquired if those who handled payroll had received information on the new mandatory requirement that new employees sign off that they have been notified of the Ohio Deferred Compensation Program whether or not they elect to join the program.

Ms. Benedetti also inquired if those who handled payroll and/or accounts payable had received information on the new ~~mandatory~~ requirement that letters must be sent to all independent contractors letting them know that they did not have OPERS contributions taken. Those members who use the SSI software would have been notified. Ms. Benedetti was asked to forward this information to members, as some had not heard of it.

Some discussion was held on health care changes. Ohio has a different requirement for coverage of dependents than the federal version. Ohio law mandates coverage up to 28 years old, rather than only 26 years old. Ms. Geyer stated she was told by her solicitor that the Ohio restrictions for number of hours worked for part time employees to be covered was 25 hours, rather than the 32 hours under the federal version. These employees have to be offered the insurance coverage that the municipality has, but the municipalities does not have to pay for it.

MISCELLANEOUS BUSINESS

Vice President Betsa asked for an update on the OMCA Spring Institute. Treasurer Mekeel stated it would be held April 16, 17, 18 at Maumee Bay State Park. There will be a picnic dinner with the vendors on Tuesday and then the annual meeting on Wednesday morning. Sessions would then run through the day and on Thursday morning until 11:30 a.m. Wednesday evening a murder mystery would be part of the banquet to give attendees some leisure activity after all the educational sessions. There will also be an Athenian Dialog presented during the day on April 16 for those needing to earn more certification points.

Adjournment

Vice President Betsa adjourned the meeting.

Approved

February 25, 2013

LaVette E. Hennigan
LaVette Hennigan, MMC, President

Mary E. Betsa
Lisa Benedetti
Lisa Benedetti, MMC, Secretary