

WESTERN RESERVE MUNICIPAL CLERKS ASSOCIATION
January 23, 2012

President LaVette Hennigan called the meeting to order with the following members present: Jennifer Bell, City of Painesville, Lisa Benedetti, Vice President, City of Mayfield Heights, Jean Buchak, City of Highland Heights, Deb Cendroski, City of Eastlake, Jennell Dahlhausen, Village of Burton, LaVette Hennigan, President, City of Ashtabula, Rosie Hakola, Treasurer, Village of Grand River, Tiffany Mekeel, Secretary, Village of Middlefield, and Loretta Radebaugh, City of Willoughby.

APPROVAL OF MINUTES

Minutes of November 3, 2011 were presented for approval. Ms. Benedetti moved to approve the minutes and Ms. Radebaugh seconded. By voice vote, all members approved.

TREASURER'S REPORT

Treasurer Hakola stated the account has a balance of \$777.02 less \$15.28 repayment to Jennell Dahlhausen for a luncheon.

UNFINISHED BUSINESS

President Hennigan presented the group with an article from the local Ashtabula paper. The article was regarding the holiday donation the association made to G.O. Ministries.

NEW BUSINESS

1. 2012 Dues – Discussion was held regarding the dues. Ms. Cendroski stated that the dues should be left as is; all members present agreed. Treasurer Hakola added that education should be paid first out of the account and anything leftover at the end of the year could go as the association's annual holiday donation. President Hennigan stated our financial output this year will be lessened since speakers will be limited in order to give us more opportunity to network. Dues will remain at \$30.00 for regular membership and \$20.00 for retired membership. Vice President Benedetti stated that an increase in dues should be revisited in 2013. President Hennigan also presented the group with an updated membership application form. The application now includes the purpose statement of the association which is also found in our bylaws, an area to denote our certification status, and an area to check the box for future interest in holding an office in the association.
2. February 23rd Meeting – President Hennigan stated that the February 23rd meeting is the same day NEOMCA is hosting a presentation on the new records retention guidelines, and that some of our members will be attending. Therefore our February 23rd meeting has been changed to February 27th, as agreed to by the members present. Our meetings this year will take place at noon at Quail Hollow Resort.
3. Getting to know US! – President Hennigan and Vice President Benedetti gave a ten minute presentation their personal biography. Tiffany and Loretta will share their biographies in February.

MISCELLANEOUS BUSINESS

President Hennigan stated that she received three return e-mails. One was from Kirtland Hills; one from villagehall@adelphia.net, and one from Joanne who retired. President Hennigan reported that

the Kirtland Hills website listed the Clerk of Council as someone other than Carol Lorek, which is the member name we have. She asked Vice President Benedetti to contact Kirtland Hills' clerk and asked Ms. Mekeel to verify the roster.

At the beginning of the meeting Rosie told us she spoke with Shirley Fees today. She is recovering very well from hip surgery and hopes to be with us in February. Tiffany sent Shirley a card last month on the association's behalf.


Deb Cendroski's mom, whose age is 90, is very ill with pneumonia. She will be leaving for North Carolina on Thursday, if not sooner. This will be her second trip to her mom's this month. We wished her well and let her know we would be thinking of and praying for her.

Rosie's brother-in-law was found passed away, from natural causes, in his home last week. She and her husband have had a rough time these past few weeks. We also let her know we would be thinking about and praying for her.


Adjournment

President Hennigan adjourned the meeting.

Approved: February 27, 2012



Tiffany Mekeel
Secretary



LaVette E. Hennigan, MMC
President